

**ON COURT STRATEGY
FOR
CLUB DEVELOPMENT**

**IMPLEMENTATION
WORKBOOK**

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Audit of Current on court Development Programmes

Do you have	Yes	Developed but requires more structure	Not in place but needs to be developed
A Director of Tennis?			
A defined role for each coach and assistant coach?			
Regular meetings with coaches and volunteers?			
Facility for 6 & 7 year olds to learn, play and practice?			
Mini, Midi & Full Court Programmes for children and teenagers? (Play & Stay)			
The appropriate equipment?			
An agreed coach-pupil ratio?			
Skills Awards?			
A variety of Adult Programmes and competitions formats? (Play & Stay)			
Information for parents?			
Reporting procedures for coaches to the committee and parents?			
Talent ID and Performance Programme?			
Representation at Regional, Interregional and National programmes?			
Representation at Regional Talent Identification days?			
Children's Officers and Child Protection Guidelines in place?			
Plans for Indoor Courts?			

Goal 1: To Appoint a Director of On –Court Programmes

Steps to Success	Who will Lead	When (start & end date)	What resources	Progress
1. Hold a meeting of all interested parties				
2. Set up a representative working group to develop a Job Description, Job Specification and Reporting Procedures				
3. Draft Job Specification circulated				
4. Agree & confirm final draft with working group				
5. Meet with decision makers at management Level to agree the appointment of the Director of On-Court Programmes and the Job Specification				
6. Display & promote the new appointee				

Goal 2: To Implement Mini, Midi & Full Court Programmes for Adults, Children & Teenagers in line with the LTPDP for Recreational Players and the ITF Play & Stay Programme

Steps to Success	Who will Lead	When (start & end date)	What resources	Progress
1. Hold a meeting of all interested parties				
2. Set up a representative working group to develop Programmes				
3. Draft Programme circulated				
4. Agree & confirm final drafts				
5. Education & Signing up process by all stake holders				
6. Display & promote Programme throughout club				

Goal 3: To Implement Performance Squads at all Levels in line with the LTPDP

Steps to Success	Who will Lead	When (start & end date)	What resources	Progress
1. Hold a meeting of all interested parties				
2. Set up a representative working party to develop Programmes				
3. Draft Programme circulated				
4. Agree & confirm final drafts				
5. Education process of all stake holders				
6. Display & promote Programme throughout club				

Goal 4: To Introduce a Competitive Structure for all Levels

Steps to Success	Who will Lead	When (start & end date)	What resources	Progress
1. Hold a meeting of all interested parties				
2. Set up a representative working party to develop Programmes				
3. Draft Programme circulated				
4. Agree & confirm final drafts				
5. Education process of all stake holders				
6. Display & promote Programme throughout club				

Goal 5: To Have Child Protection Policies & Procedures in Place

Steps to Success	Who will Lead	When (start & end date)	What resources	Progress
1. Hold a meeting of all interested parties				
2. Set up a representative working party to develop Programmes				
3. Draft Programme circulated				
4. Agree & confirm final drafts				
5. Education & Signing up process by all stake holders				
6. Display & promote Programme throughout club				

